

July 2020

Dear Parent/Carer

**Re: September Opening**

As we close in on the end of the academic year, I wanted to take this opportunity to thank you for your efforts, particularly over the last four months and update you on our plans for September.

The last four months have, without doubt, had challenges for all of us, however I am extremely proud of our OHA community and how we have responded during this period. Thank you to all our parents, carers and students for being so adaptable and resilient. I am fully aware of how difficult home schooling and learning has been for everyone and I, like you, look forward to some normality come September.

Schools are built for students and OHA has not been the same without our 1,100 students. It was great to welcome Y10 back five weeks ago and our key worker provision has been taking place throughout, however we are extremely excited about welcoming all students back in September. We will be carefully abiding by the government measures, particularly under 'Prevention' and the following practice will be embedded:

1. We will be minimising contact with individuals who are unwell by ensuring that those who display any symptoms, or have someone in their household that does, do not attend
2. Students will be encouraged to clean their hands thoroughly and regularly
3. The 'catch it, bin it, kill it' approach will be prevalent across the academy
4. We will have an enhanced cleaning service in place
5. We will be engaging with the NHS Test and Trace Process

Under the government guidelines, reopening the academy in full from September does bring its challenges, however, we are confident that we have a safe and secure plan in place to allow us to do this safely with only a minor impact to the academy curriculum. I have identified below some key changes that will be in place from September:

Year 7		
Line Up	Tennis Court	
Entrance	Red Doors	
Zone	Downstairs Red	
Toilets	Downstairs Red	
Welcome & Movement	8:30 - 8:40	
PT	8:40 - 9:10	
P1	9:10 - 10:10	
P2	10:10 - 11:10	
LUNCH	11:10 - 11:40	Red Corridor
11:10 - 11:25	In Classrooms	
11:25 - 11:40	Allowed on Tennis Courts	
P3	11:40 - 12:40	
P4	12:40 - 1:40	
P5	1:40 - 2:30	

Year 8		
Line Up	All Years Quad	
Entrance	Green Doors	
Zone	Green Corridor	
Toilets	Downstairs Green	
Welcome & Movement	8:30 - 8:40	
PT	8:40 - 9:10	
P1	9:10 - 10:10	
P2	10:10 - 11:10	
LUNCH	11:10 - 11:40	Restaurant
11:10 - 11:25	Remain in Restaurant	
11:25 - 11:40	Allowed on the Yard	
P3	11:40 - 12:40	
P4	12:40 - 1:40	
P5	1:40 - 2:35	

Year 9		
Line Up	Art Quad	
Entrance	Yellow Doors	
Zone	Yellow Corridor	
Toilets	Upstairs Yellow	
Welcome & Movement	8:30 - 8:40	
PT	8:40 - 9:10	
P1	9:10 - 10:10	
P2	10:10 - 11:10	
P3	11:10 - 12:10	
LUNCH	12:10 - 12:40	Theatre
12:10 - 12:25	Remain in Theatre	
12:25 - 12:40	Allowed on the Yellow Quad	
P4	12:40 - 1:40	
P5	1:40 - 2:40	

Year 10		
Line Up	Tennis Courts	
Entrance	Hospitality	
Zone		
Toilets	Upstairs Red	
Welcome & Movement	8:30 - 8:40	
PT	8:40 - 9:10	
P1	9:10 - 10:10	
P2	10:10 - 11:10	
LUNCH	11:10 - 11:40	Theatre
11:10 - 11:25	Remain in Theatre	
11:25 - 11:40	Allowed on the Yellow Quad	
P3	11:40 - 12:40	
P4	12:40 - 1:40	
P5	1:40 - 2:45	

Year 11		
Line Up	PT Rooms	
Entrance	Hospitality	
Zone		
Toilets	Upstairs and Downstairs Blue	
Welcome & Movement	8:30 - 8:40	
PT	8:40 - 9:10	
P1	9:10 - 10:10	
P2	10:10 - 11:10	
P3	11:10 - 12:10	
LUNCH	12:10 - 12:40	Restaurant
12:10 - 12:25	Remain in Restaurant	
12:25 - 12:40	Allowed on the Yard via Green Doors	
P4	12:40 - 1:40	
P5	1:40 - 2:50	

## Year Group Bubbles

All year groups will be taught in 'bubbles' and will not have cross over with students from another bubble. They can mix with students within, but not outside, of their bubble. Each year group will be taught in 'Home Classrooms' in different areas of the school. This will allow us to keep each year group in a set area and teachers will move between classrooms to teach their lessons.

Y7 – Bottom of Red Corridor

Y8 – Green Corridor

Y9 – Yellow Corridor

Y10 and Y11 will rotate between classrooms on specific days. This allows our GCSEs classes to still access specialised classrooms needed to complete their GCSE specifications.

Students will be provided with a Learning Kit with essential items that will be used in all lessons. It is important that these learning kits are looked after and not shared with other students.

In the first instance, we will not be using student lockers as we will be unable to ensure year bubbles could take place. We will review this after the first two weeks.

A thorough risk assessment has taken place and we are confident that we can achieve our plan.

## Starting the Day

The timings of the day have been altered slightly to allow a smooth entry and exit to the building and a calm and purposeful lunch environment. To ensure students do not cross over in year group bubbles, students will now have a 'Welcome & Movement' slot on their timetable. Students will line up at designated areas on the academy grounds, be greeted by their Personal Tutor and walk to their 'Home Classroom' through a pre identified entry point. To allow this to happen successfully, no students will be able to come on site until 08.20am. It is essential that everyone works to achieve this, as if not, our site becomes unsafe.

### Welcome and Movement Points:

- Y7 - Tennis Courts (Top)
- Y8 – Yard
- Y9 – Yellow Quad
- Y10 – Tennis Courts (Bottom)
- Y11 – ‘Home Classroom’ through Hospitality Entrance

### Staggered Finishes

To allow all students to leave the academy safely and without cross-over with another year group, the following staggered finish will be in place:

- Y7 – 2.30pm (Red)
- Y8 – 2.35pm (Green)
- Y9 – 2.40pm (Yellow)
- Y10 – 2.45pm (Green)
- Y11 – 2.50pm (Hospitality)

Once the students have left the building, it is important that they leave site immediately. They will not be permitted to wait on-site for a friend or family member from another year group. Any meeting up with other students will have to be done off the academy site.

### Lunch Provision

We have removed break-time and introduced clear and consistent routines at lunch to make sure the academy can be as safe as possible for all students. All food will need to be ordered and paid for through the catering app. No money will be exchanged in the academy and the biometric fingerprint system will not be in use. Parents are asked to use their ParentPay accounts to ensure that students have funding to pre pay for their school meals if necessary. Please contact the academy office as soon as possible if you need help with this or if you do not already have a ParentPay login.

The lunch time arrangements are as follows for each year group (these are subject to change depending on timetable constraints):

### First Lunch: Y7, Y8 & Y10 (11.10am – 11.40am)

- Y7: Red Corridor (Home classrooms & Tennis Courts)
- Y8: Restaurant (Yard)
- Y10: Theatre (Yellow Quad)

### Second Lunch: Y9 & Y (12.10pm – 12.40pm)

- Y9: Theatre (Yellow Quad)
- Y11: Restaurant (Yard)

### Broad & Balanced Curriculum

We plan on delivering a broad and ambitious curriculum to all our students from September. We have thought carefully about health and safety measures in all our practical based subjects and have introduced some new measures that all students and staff will need to adhere to. Performing Arts, PE, D&T and IT will all still take place. These subjects are important to us and the students and will continue with the right health and safety considerations in place.

### Extra-curricular

Our extra-curricular programme will continue from September. Clubs will run as normal, however, there will be no cross over between year groups. In some circumstances, clubs might not be as regular, as separate clubs will be in place for each year. A finalised timetable will be published by Friday 11<sup>th</sup> September.

It is imperative that all students follow the clear rules and routines that are in place; if they do not, they are putting themselves, other students and staff at risk and this will not be tolerate. Students who refuse to meet the expectations in place will be removed from general circulation immediately.

I have put together a list of Frequently Asked Questions (please see attached) that I hope will put your mind at rest over the six week holiday.

Enjoy a wonderful summer holiday and I look forward to seeing you in September.

Yours sincerely



Mr A Fitzgibbon  
Principal