

WRH/LJB

16th February 2018

Dear Parent/Carer

Class of 2018 Prom

The Ormiston Horizon Academy Class of 2018 Prom will be held at Crewe Hall, Weston Road, Crewe on Friday, 6th July 2018 from 7:00pm until 11:30pm.

The cost of a ticket is £45.00 which includes:

- Hire of the Continental Suite
- Private reception area
- Reception drink of a non-alcoholic cocktail on arrival
- 3 course dinner
- Balloon decorations
- Hire of Disco.

A deposit of £10.00 is required by 2nd March 2018. Coach travel is available at an additional fee of £8.00 each way.

A photographer will be present at the Prom. Students can choose an individual photograph or friendship group photograph for the price of £5.00. Photographs will be issued on the night on receipt of payment.

The evening is an invitation only event based on the criteria outlined overleaf. The academy reserves the right to withdraw any invitation leading up to the Prom. The Principal will consider individual cases where students fall short of meeting the criteria.

Students wishing to attend the Prom must:

- **Attendance** – students must have attendance on or above 95%. Special consideration could be given for illness or other extreme circumstances.
- **Behaviour** – students must completely adhere to our academy behaviour policy until the end of the academic year. This includes academy uniform policy. Any instances of poor behaviour being reported will jeopardise the receipt of an invitation.
- **Punctuality** – punctuality to lessons is essential in the lead up to exam season. As a result, if your son is consistently late for Personal Tutor time and subsequent lessons throughout the academy day, then an invitation to the Prom will be withdrawn.
- **Exams** - students must attend all mock and final examinations. Students must display correct behaviour in all examinations. All examination policies can be found on our academy website. Any report of misconduct to the Exams Officer will result in an invitation to the Prom being withdrawn

Please note that if the criteria is not met, students forfeit the right to attend the Prom **and will lose their deposit.**

Students will be able to use Vivo rewards to pay towards the full price of their Prom ticket via the Vivo Shop. All other payments are to be made using the ParentPay facility.

If you wish to discuss financial barriers which will prevent your child attending this prestigious event, please contact Mrs Lawrence, Raising Standards Leader for Year 11.

The evening will be supervised by the academy's staff.

The deadline for completed payment is Monday, 4th June 2018.

If you have any questions with regard to this event, please contact Mrs Brown at the academy. Please complete and return the permission slip attached addressed to Mrs Brown as soon as possible.

Yours sincerely



W R Hughes
Principal

Permission Slip

Class of 2018 Prom – 6th July 2018

Student Name: **Tutor Group:**

I give my permission for my child to attend the Ormiston Horizon Academy Class of 2018 Prom on Friday, 6th July at Crewe Hall Hotel, Weston Road, Crewe from 7:00pm until 11:30pm.

I understand that the evening is an invitation only event and the academy reserves the right to withdraw any invitation leading up to the Prom if the criteria is not met. I accept that the Principal will consider individual cases where students fall short of meeting the stated criteria.

I am aware that the deposit is non-refundable and confirm that the full payment will be made by Monday, 4th June 2018 as requested.

Please complete the following:

<u>Special Dietary Requirements</u>

<u>Transport</u>	Cost	Please tick where appropriate
Academy coach travel to Crewe Hall	£8.00	
Academy coach travel for the return journey to Ormiston Horizon	£8.00	
Own transport to Crewe Hall		
Own transport for the return journey to Ormiston Horizon		

Signed: **Parent/Carer** **Date:**

Please print name: **Parent/Carer**