

Ormiston Horizon Academy

Provider Access Policy Statement

Policy Version Control

Policy prepared by	OAT Model Policy
Responsible person/committee	
Date implemented	January 2018
Description of changes from the model policy (if any)	

Ormiston Academies Trust

Provider Access Policy Statement

Policy Version Control

Policy type	Mandatory OAT Policy
Policy prepared by (name and department)	Paula Arrowsmith – School Improvement Team
Last review date	New policy
Description of changes	New Policy
Name and date of executive approval	Executive Team – January 2018
Date released	January 2018
Next review date	January 2019

1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Student entitlement

Students in years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

3. Management of provider access requests

3.1 Procedure

A provider wishing to request access should contact, Mrs Zoe Heath Careers and Data Manager

Telephone: 01782 883333 Email: zheath@ormistonhorizonacademy.co.uk

3.2 Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 8	<p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day</p>	<p>Assembly and tutor group opportunities</p> <p>Options evening</p> <p>Collapsed timetable day</p> <p>Careers Day</p>	<p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day</p>
Year 9	<p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day</p>	<p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day</p> <p>Careers Day</p>	<p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day</p>

Achieving more together

	Autumn Term	Spring Term	Summer Term
Year 10	<p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day</p>	<p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day</p> <p>Careers Day</p>	<p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day</p>
Year 11	<p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day</p>	<p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day</p> <p>Careers Day</p>	

Please speak to our IAG leader Mr Alan Myatt to identify the most suitable opportunity for you.

The academy policies on safeguarding and visitors sets out the school's approach to allowing providers into school as visitors to talk to our students. These can be found on the school website.

4. Premises and facilities

The academy will make the sports hall, atrium and classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available projectors and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the IAG or a member of the pastoral team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Reception.