



Ormiston Horizon Academy

Admissions policy

Academic Year September 2017-18

Ormiston Horizon Academy

Turnhurst Road, Tunstall, Stoke on Trent, ST6 6JZ

Tel: 01782 883333

Principal: Mr Rod Hughes

Type: Academy

The academy currently admits students between the ages of 11-18.

We use the former Local Authority (Council) criteria to rank all our applications. We will list the children in descending order of priority. We will not take any account of whether an application is a first, second or third preference.

1.

The Council should give priority to children in the following order:

1. Children cared for by a local authority and children who were previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. Children who have an older brother or sister attending at the time of admission
3. Children who live nearest to the school as determined by a straight line measurement from the child's home address point to the main entrance of the school.

1.1

The Council will also consider any reasons put forward by parents in support of their preference. These reasons should be supported with evidence wherever possible. If the reasons concern the child's health or social wellbeing, the evidence must be provided by a medical practitioner or other social care professional. If the Council considers that the reasons for a place at a particular school are sufficiently strong, it will place the child on the school list above those whose position is based upon the distance criterion.

1.2

If the last eligible child is a twin, triplet or child of any other multiple birth, the Council will allocate places to the siblings even if that means exceeding the admission number.

1.3

Where applicants are unsuccessful in securing a place at their preference school, an appeal against the decision can be made to an independent appeals panel set up by the Council.

2. Additional Notes 2.1

Pupils with a Statement of Special Educational Need / Education Health Care Plan are considered separately and before everyone else and must be accepted by the school named on their Statement/Plan. They will count towards the school's admission number.

2.2

For admission purposes, an older brother or sister is defined as a child who lives at the same address and who is the brother/sister, half brother/sister (i.e. share one common parent), or step brother/sister (i.e. related by parent's marriage) of the child for whom the place is being

requested. It also includes any other child living at the same residence under the terms of a Residence Order.

2.3

Late applications will be considered alongside those received by the closing date only in the event of one of the following:

1. the family moved into the area after the deadline for the receipt of applications
2. exceptional circumstances, stated in writing with evidence, prevented the form from arriving on time; or
3. an error on the part of the school;
4. The application is received before Own Admission Authority schools have ranked their application.

Such considerations will be the exception rather than the rule. Otherwise late applications will be considered at the end of the allocation process.

2.4

Withdrawing an offer or a place – An admission authority must not withdraw an offer unless it has been offered in error, a parent has not responded within a reasonable period of time, or it is established that the offer was obtained through a fraudulent or intentionally misleading application. Where the parent has not responded to the offer, the admission authority must give the parent a further opportunity to respond and explain that the offer may be withdrawn if they do not. Where an offer is withdrawn on the basis of misleading information, the application must be considered afresh, and a right of appeal offered if an offer is refused.

2.5

In-year Admissions – where applications for places are made outside the normal admissions round, these should be made directly to the school. The City Council will make appropriate arrangements with schools for data sharing and pupil tracking.

2.6

The Council uses a Geographical Information system to calculate home to school distances. This determines co-ordinates of the applicant's home address point to the main gate of the school, using the Local Land and Property Gazetteer (LLPG) and OS Address Point data.

2.7

Waiting lists will be maintained until the end of the Autumn Term. A position on a waiting list is not fixed and applicants may move up and down the list. Inclusion on the list does not guarantee the ultimate provision of a place at this school.

2.8

The applicant's home address is the child's along with their parent's main and genuine place of residence at the time of the allocation of places. Where a pupil lives with parents with shared responsibilities, each for part of the week, the home address will be the one at which the pupil is resident for the greatest part of the week.

Sixth Form

1. Arrangements for applications for places at the Ormiston Horizon Academy Sixth Form will be made directly to the Head of Sixth Form, either by paper application form or through the UCAS Progress website (or both). Neither type of application is given a higher preference.

Applications will be considered against the criteria below.

- Students seeking a place to study A-Levels will need to meet the following entry criteria:
 - GCSE grades A*-C in 5 subjects including English and Maths, plus a grade B in the subject(s) they wish to study at A-Level
- Students seeking a place to study BTEC Level 3 subjects will need to meet the following entry criteria:
 - GCSE grades A*-C in 5 subjects including English and Maths plus a Merit or above in the BTEC Level 3 subject(s) they wish to study

If oversubscribed, the Ormiston Horizon Sixth Form will give priority to children in care and children who were previously in care who meet the academic entry criteria.

Interviews are held with students who have applied to the Sixth Form, to which parents are invited. The purpose of these meetings is to provide information, advice and guidance to students about the suitability of their choices and to discuss students' possible progression routes.

Any student refused admission into the Ormiston Horizon Sixth Form, or refused permission to progress from Year 11 has the right to appeal to an independent appeal panel.

Students as well as their parents can apply for a sixth form place and appeal against the refusal of a place.

2. Financial Support 16-19 Bursary Fund

Schools have been allocated limited budgets to help some students financially.

If you qualify to be considered for funding, you will need to complete an application form and provide evidence of household finances, in line with the Academy policy.

Further details will be provided separately.

3. How to Apply

The Application Process

1. Look online at the courses available
2. Attend the Sixth Form Open Evening
3. Fill in the application form and submit by 20 November
4. Attend interview in December (date to be confirmed)
5. Offer (if appropriate) and letter of confirmation
6. Taster lessons to help you confirm your choices

7. Enrol on GCSE results day in August
8. Sixth Form courses begin in September

Admissions Criteria

When we are assessing your application we will carefully take into consideration:

- your ability, attitude and aptitude;
- the recommendation from your current teachers/school;
- your general school record/report;
- your predicted or actual examination grades;
- the contribution you are likely to make to the Sixth Form.

Withdrawal of Courses

Unfortunately there is no guarantee that all courses will run. If a course attracts an insufficient number of students it may not be timetabled for delivery. However, every effort will be made to ensure the continuation of courses offered.